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Budgets; appropriations

A-DD/A (General) 11 September 1951

Legislative Counsel

Employees engaged in personnel work.

The following section is being included in all standard appropriation acts for fiscal year 1952. It will not apply to CIA; however, CIA may desire to attempt to keep their personnel ratio (exclusive of personnel procurement) somewhat in conformity with this section, with the thought that at some future date inquiries concerning our personnel practices might be forthcoming.

"No part of any appropriation or authorization contained in this Act shall be used to pay the compensation of any employee engaged in personnel work in excess of the number that would be provided by a ratio of one such employee to one hundred and fifteen, or a part thereof, full-time, part-time, and intermittent employees of the Department and its instrumentalities, cooperators and collaborators receiving personnel services from the Department: Provided, That for purposes of this section employees shall be considered as engaged in personnel work if they spend half-time or more in personnel administration consisting of direction and administration of the personnel program; employment, placement, and separation; job evaluation and classification; employee relations and services; training; committees of expert examiners and boards of civil service examiners; wage administration; and processing, recording, and reporting: Provided further, That nothing contained in this section shall be construed as permitting any increase whatever in personnel officers over and above the number otherwise provided for in this Act."

OGC HAS REVIEWED.

Walter L. Pforzheimer

Orig. & 2 - Forward
Copy in 314 - Personnel Procedures

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